



Department of Public Health and Human Services

FAMILY and GROUP DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

INSPECTION INFORMATION

Facility: DePew & Troy / Stepping Stones Childcare

Type: Pre-Inspection **Date:** 04/19/2018 **Time:** 12:10 PM

Director: Kristin Troy / Alisa DePew

Contact: _____

Licensing Worker: Kirsten Geiger **Phone #:** (406) 522-2271

Time: 12:30 PM # **children:** 0 # **under 2:** 0 # **caregivers:** 2
Time: _____ # **children:** _____ # **under 2:** _____ # **caregivers:** _____
Time: _____ # **children:** _____ # **under 2:** _____ # **caregivers:** _____

STAFF RATIOS

Yes 2. Overlap

BUILDING/FIRE REQUIREMENTS

Yes 3. Inside Facility

No 4. Fire Safety

37.95.706(2)

(2) A fire extinguisher must be easily accessible on each floor level. The minimum level of extinguisher classification is 2A10BC. Fire extinguishers shall be mounted near outside exit doors.

The intent of this rule was not met:

Based on observation and interview, CCL found that the fire extinguisher (downstairs) did not meet the minimum level of classification (2A10BC) along with the fire extinguisher (upstairs) was not mounted near an outside exit door.

The Plan of Correction was accepted on April 26, 2018.

37.95.706(3)

(3) All day care facilities must have operating UL smoke detecting devices on each floor of the facility, installed in accordance with the manufacturer's specifications. Smoke detectors must be installed in front of the doors to stairways and in corridor of all floors occupied by the day care. Smoke detectors must be installed in any room in which children sleep. If individual battery-operated smoke detectors are used, the following maintenance is required:

The intent of this rule was not met:

Based on observation, CCL found that smoke detectors were not installed in front of the doors to stairways and a smoke detector was not installed in the infant napping room.

The Plan of Correction was accepted on April 26, 2018.

Yes 5. Equipment

No 6. Exiting

37.95.705(2)

(2) Every story of the day care facility that is used for day care purposes shall have at least two remotely located means of egress as defined in ARM 37.95.102 (42). All areas used for day care purposes must have at least one door for egress that is at least 34 inches wide and must also have one other means of egress that provides a clear opening of at least 20 inches in width, 24 inches in height, and 5.7 sq. feet in area. The bottom of the opening shall not be more that 44 inches above the floor. If windows are used for rescue or exiting purposes, the provider shall have a written and feasible evacuation plan. All exits must be unobstructed at all times.

The intent of this rule was not met:

Based on observation, CCL found that the window frame measured 37 inches in width by 24 inches in height. However, when the window opens (outward), the minimum height requirement is compromised. Therefore, the window opening no longer meets egress requirements. In addition, the bottom of the window is 51 inches above the floor.

The Plan of Correction was accepted on April 26, 2018.

OUTDOOR TOUR

No 7. Play Area

37.95.121(6)(a)

(a) Outdoor play areas shall be designed so that all parts are always visible and easily supervised by staff.

OUTDOOR TOUR

The intent of this rule was not met:

Based on observation, CCL found that the outdoor area was not designed so that all parts are visible and easily supervised by staff. An area to the west of the facility must be inaccessible to children as this area would be difficult to supervise.

The Plan of Correction was accepted on April 26, 2018.

HEALTH ISSUES

Yes 14. Health Prevention

MEDICATION

Yes 16. Storage

INFANTS/TODDLERS

Yes 17. Diapering

Yes 20. Sleeping

WRITTEN RECORDS

No 28. Parent Information

37.95.115(1)

(1) The following written information shall be made available to all parents:

- (a) A typical daily schedule of activities;
- (b) Admission requirements, enrollment procedures, hours of operation;
- (c) Frequency and type of meals and snacks served;
- (d) Fees and payment plan;
- (e) Regulations concerning sick children;
- (f) Transportation and trip arrangements;
- (g) Discipline policies; and
- (h) Department day care licensing requirements.

The intent of this rule was not met:

Based on review of facility records, provider was unable to produce the following written information: transportation and trip arrangements and discipline policies.

The Plan of Correction was accepted on April 26, 2018.

No 29. Facility Records

37.95.121(3)

(3) Any pet or animal, present at the facility, indoors or outdoors, must be in good health, show no evidence of carrying disease, and be a friendly companion of the children. The provider is responsible for maintaining the animal's vaccinations and vaccination records. These records must be made available to the department upon request. The provider must make reasonable efforts to keep stray animals off the premises.

The intent of this rule was not met:

Based on interview, CCL found that provider did not have documentation of vaccinations for the dog.

The Plan of Correction was accepted on April 26, 2018.

No 31. Medication File

WRITTEN RECORDS

37.95.181(4)(b)

(4) If the provider/facility elects to administer medication to children, the provider/facility must maintain the following documentation on site:

(b) a written medication administration policy which includes at a minimum:

(i) types of medication which may be administered; and

(ii) medication administration which may be administered; and including the route of medication administration, the amount of medication given, and the times when medication is to be administered; and

The intent of this rule was not met:

Based on review of facility records, CCL found that the facility does not currently have a medication policy .

The Plan of Correction was accepted on April 26, 2018.

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| No | <p>33. First Aid Requirements</p> <p>37.95.183(1)</p> <p>(1) Each provider shall adopt and follow written policies for first aid consistent with recommendations from the American Red Cross. These policies must include but are not limited to:</p> <p>(a) procedures for handling medical emergencies, including calling the Emergency Montana Poison Control Center at 1 (800) 222-1222 when a child is suspected of having ingested any poisonous or toxic substance; and</p> <p>(b) directions for calling parents or someone else designated as responsible for the child when a child is sick or injured.</p> <p>The intent of this rule was not met:</p> <p>Based on review of records, CCL found that the facility does not have a first aid policy .</p> <p>The Plan of Correction was accepted on April 26, 2018.</p> |
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